

College Charter

Students

Admissions

When you apply to the College, you can expect:

- to have a fair and efficient admissions service;
- that the College will welcome your application and provide you with impartial advice on the most suitable programme of study;
- to have access to a member of the Learner Support Team during interview if required;
- an opportunity to view facilities and to receive information concerning open days;
- to receive accurate information on course, registration and examination fees.



Induction

During your first two weeks at College, you can expect:

- to receive a comprehensive induction to the College and your course;
- information on how you can access further financial assistance e.g. Education Maintenance Allowance.

On-course and Additional Support

During your programme of study, you can expect:

- that the College will offer efficient and effective pastoral care;
- your learning needs to be assessed at the beginning of your programme;
- teaching staff to conduct your lessons and practical sessions in a manner appropriate to your learning needs;
- your homework, class-work and assignments to be marked and returned to you within a reasonable length of time;

- your progress to be constantly monitored and formally reviewed with you at the end of each review period;
- to undertake work placements where these form part of your course;
- College staff to regularly visit you on work placements;
- to receive vocational and/or care support when needed;
- access to appropriate learning materials;
- you and your parents/guardians to be invited to regular parents' evenings;
- any complaints you may have to be dealt with fairly and quickly.



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The College is committed to Equal Opportunities

Hugh Baird
COLLEGE 

